



# My Health Record

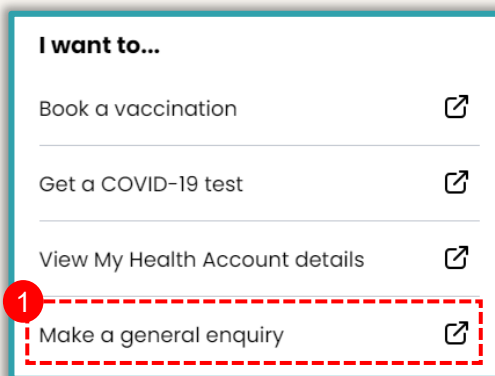
General Enquiry Form

# My Health Record General Enquiry Form

You can submit a form to request an update to your details or the details of another person who has provided consent, make a general enquiry and to provide feedback about My Health Record.

## Making a general enquiry or submitting feedback

1) To access the My Health Record online general enquiry form, go to the home page and select "**Make a general enquiry**" from the "I want to..." menu.



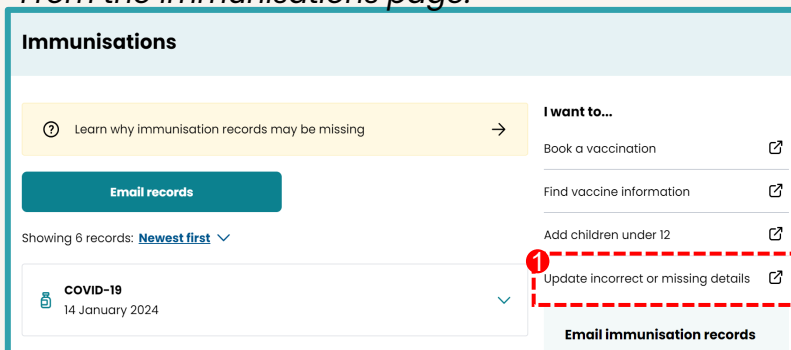
2) In the drop-down menu you can select to '**Make a general enquiry**' or '**Provide Feedback**' you will then be asked to fill out the appropriate fields for your selection

# My Health Record General Enquiry Form (cont.)

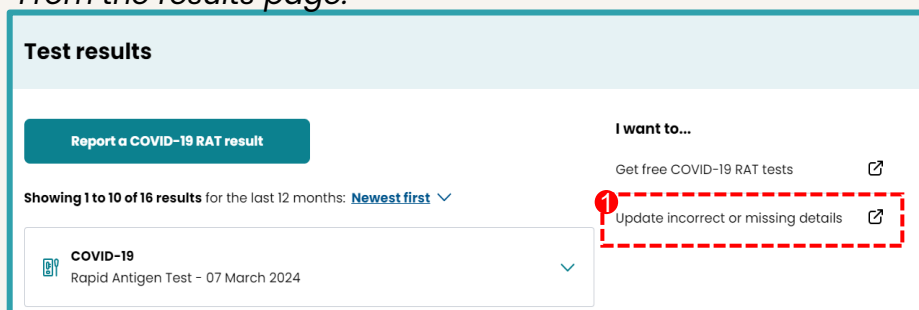
## Request to update incorrect or missing information

1) If you notice an issue with your record, you can also use this form to request a correction by **selecting "Update incorrect or missing details"** in the "I want to..." menu **on the immunisations and results pages** of your My Health Record.

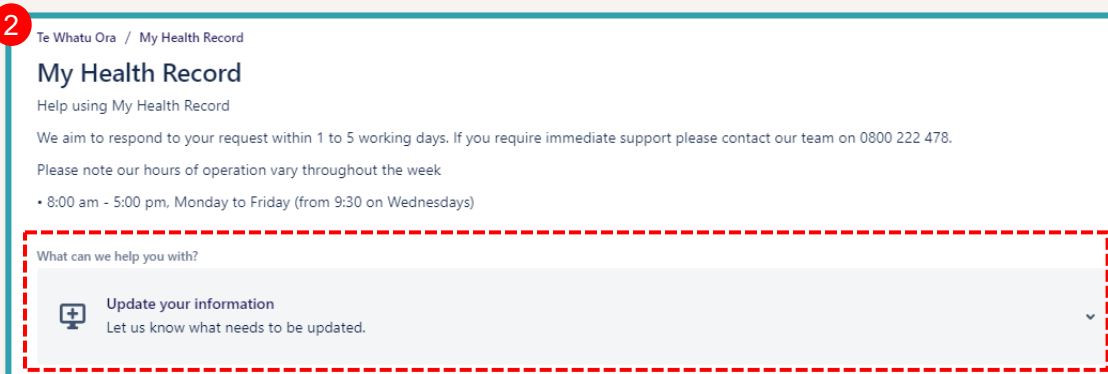
*From the immunisations page:*



*From the results page:*



2) After selecting 'Update incorrect or missing details' you will be re-directed to the My Health Record enquiry form. The **'What can we help you with?'** dropdown will be pre-selected to 'Update your information'.




# My Health Record General Enquiry Form (cont.)

## Updating incorrect or missing information in your My Health Record (cont.)

You can complete a form on behalf of someone else. **You must confirm** to us at the time you submit the form that you have **the consent of the other person to share their details** with us.

We may share your personal information internally with those involved in resolving submitted enquiries. Any information you provide to us will only be shared as set out in this privacy statement.

What can we help you with?

 **Update your information**  
Let us know what needs to be updated.

Required fields are marked with an asterisk \*

Email confirmation to \*

**What we can update:**

The following information are details we can update for you:

- Name
- Date of birth
- Address
- COVID-19 immunisation date
- COVID-19 immunisation Record

**What we can't update:**

- Phone
- Email

If you need to update your phone or email, please contact your usual healthcare provider.

**Who are you filling this form out for?**

Myself

Someone else (with their consent)

**Read My Health Record privacy statement**

**I have read the privacy statement and understand how the information I provide will be used \***

Accept and continue

If you need support completing the form you can email [help@my.health.nz](mailto:help@my.health.nz) or call our help desk on **0800 222 478**.